THE PROFESSIONAL WRITING STUDENTS' ASSOCIATION OF YORK UNIVERSITY CONSTITUTION

Article 1. – Title

1.1 This student organization shall be officially called the "Professional Writing Students' Association (of York University)" located at: 4700 Keele St, South Ross, FLR 3, Room 319, Toronto, ON M3J 1P3, Canada

1.2 In this document, this student organization shall be commonly referred to as the "Professional Writing Students' Association" or "the Association" for short, and shall be abbreviated as "PWSA."

Article 2. – Authority

In this Constitution,

2.1 The sole authority for interpreting the Constitution of the PWSA lies in the office of the Executive Council of the PWSA.

2.2 The primary executive body comprises the President, Vice President, Chief Financial Officer and Administrative Assistant.

2.3 The secondary executive body comprises the *Inventio* Editor-in-Chief, *Inventio* Assistant Editor-in-Chief, Public Relations Director, Symposium Director, Web Director, Events Director, Podcast Director and Second-Year Representative.

Article 3. – Definitions

3.1 Professional Writing Program

An undergraduate (academic) program at York University which allows students to engage in at least two of the four keystone/capstone courses: corporate writing, digital authoring, book publishing, and periodical writing (journalism). This program offers a unique opportunity to get practical experience in the profession of writing. Our students develop innovative approaches to writing that keep pace with cultural, social, and technological changes.

3.2 Students

Persons officially registered as students either part-time or full-time at any of York University's campuses (Keele, Glendon, Markham).

3.3 Association

Refers to the PWSA as a whole. The body that contains all elected and appointed executive and general members, alumni, and faculty.

3.4 Primary Executives

Executive members who hold the position of:

a) **President** oversees the Association.
b) **Vice President** assists the President in overseeing the Association
c) **Chief Financial Officer** oversees all of the Association's finances and oversees fundraising for the Association.
d) **Administrative Assistant** assists other executives, and drafts meeting minutes for all meetings.

3.5 Secondary Executives

Elected or appointed students who hold the positions of:

a) ***Inventio* Editor-in-Chief -** appointed student responsible for overseeing the editing and publishing process for the Association's webzine.
b) ***Inventio* Assistant Editor-in-Chief -** assists the *Inventio* Editor-in-Chief in overseeing the editing and publishing process for the Association's webzine.
c) **Public Relations Director -** elected student responsible for promoting the Association, its activities, and events to York University and other students.
d) **Symposium Director** - elected student responsible for directing the Association's Annual Undergraduate Symposium.

e) **Web Director -** elected student responsible for web development and website maintenance for all Association websites.
f) **Events Director -** elected student responsible for organizing all PWSA events.
g) **Podcast Director -** elected student responsible for overseeing the podcast committee's activities and hosting the podcast UniVerse Insights
h) **Second Year Representative -** elected student who represents their first- and second-year student body.

3.6 Executive Body

Refers to all primary and secondary executives in the Association.

3.7 General Member

Any student, faculty, or alumni who are currently registered as a member of the Association on YU Connect and/or Discord.

3.8 Volunteer

Any York University student who does not hold an elected position can choose to volunteer their skills in order to gain experience within the organization and assist the executive team with their duties. However, all Volunteers are required to register as a General Member with the Association.

Article 4. – Mission, Vision, and Values Statement

4.1 Mission

To provide students a safe and inclusive growth-space that aims to support, enrich, and encourage them to share and discuss their ideas with like-minded individuals.

4.2 Vision

To provide networking, writing, and community-building opportunities for York University students in collaboration with faculty and alumni.

4.3 Values

Inclusivity, professionalism, and community.

a) **Inclusivity:** We welcome and encourage York students, faculty, and alumni to participate in PWSA-hosted events.

b) **Professionalism:** We encourage all members to be mindful of their words and interactions with each other, faculty, and alumni to exhibit professional demeanor both within and outside of the PWSA and York University.

c) **Community:** We are committed to building and maintaining a community for professional writing industry hopefuls.

Article 5. – Functions

5.1 The PWSA shall function as a non-profit, student-run organization existing within and being an integral part of the York University community.

5.2 The functions of the PWSA shall be performed without the purpose of personal financial gain for any of its members. The Association will raise funds to host its events and other activities and needs.

Article 6. – Financial Responsibility

6.1 The signing authorities for the PWSA are the President and Chief Financial Officer (CFO). In the event, the President cannot be the signing authority, the Vice President will replace the President as the signing authority. If for any reason the President and Vice President cannot be the signing authority, the CFO and *Inventio* Editor-in-Chief will be signing authorities. However, the CFO and *Inventio* Editor-in-Chief cannot proceed with any financial transactions without the written approval of the President.

6.2 The CFO shall be responsible for creating the budget and financial reports, with the approval of the President as necessary and maintaining all financial records.

6.3 If the PWSA folds or is terminated the funds will be donated to *Existere—Journal of Arts and Literature*.

Article 7. – Language

7.1 English shall be the working language of the PWSA.

Article 8. – Membership

8.1 Membership criteria are outlined in **Article 27** – Code of Conduct of this Constitution.

8.2 All members are encouraged to donate five dollars ($5) annually to the PWSA account. E-transfer will be the only method of payment to pwsayork@gmail.com.

a) CFO and/or the Administrative Assistant will be in charge of documenting transactions.

Article 9. – Council

9.1 The Executive Council of the PWSA shall be responsible for the efficient and orderly administration and management of the Association and its resources.

9.2 The duties and responsibilities of the Council members are detailed in Article 18 – Duties of the Executive Council of this Constitution.

9.3 Directorial positions may be filled as needed based on the requests of the Executive Council.

9.4 Directorial positions may be assigned roles that coincide but do not exceed the positions of the Executive Council.

Article 10. – Meetings

10.1 The PWSA executive council meetings shall be convened under the authority of the President to consider the financial affairs of the Association, status of events and event planning, as well as other issues affecting the efficient administration of the PWSA.

10.2 Executive PWSA Council meetings shall be convened at least once weekly.

10.3 Official meetings that require decisions will take place on Zoom or in face-to-face meetings, where all voices can be heard and recorded through meeting minutes.

10.4 General Member meetings shall be held once per semester based on a date established by the Executive Council.

10.5 Any emergency Executive Council meetings of the PWSA membership may be convened at the request of:

a. The President; or

b. Twenty-five percent vote of the Executive Council.

10.6 An agenda for all meetings, compiled by the President or Vice President, shall be presented to attendees prior to the commencement of the meeting.

10.7 All PWSA meetings shall adhere to the following agenda:

a. Call to order
b. Land Acknowledgement
c. Sharing of the agenda
d. Review the minutes from the previous meeting
e. Reports from the Executive and sub-committees on action taken since the last meeting
f. Matters arising
g. Accomplishments and congratulations
h. Other business(es)
i. Review action items for next meeting; and
j. Adjournment.

Article 11. – Quorum

11.1 An executive meeting of the PWSA will not be considered valid unless a quorum of 60% is present at any executive meeting to constitute a quorum.

11.2 A general member meeting or an additional meeting of the PWSA will not be considered valid unless a quorum is present.

Article 12. – Motions

12.1 A motion may be made by any Executive member of the PWSA.

12.2 All motions must be made in writing to the President of the PWSA before any meeting is called to order.

12.3 The procedure for moving a motion is as follows:

a. A motion cannot be moved when another motion of the same type is under active consideration by the meeting;

b. An intended move must wait until recognized by the President;

c. When recognized, the mover states the motion; and

d. No further action is taken until there is a majority vote.

12.4 A motion which has been properly moved and seconded is read to the meeting by the President and recorded for the minutes. This motion then becomes the active business of the meeting. A motion can only be withdrawn by its movers with the unanimous consent of the executive council.

12.5 An executive member may appeal against its consideration if a motion is considered to be frivolous, irrelevant, unwise or against the stated purpose of the organization. Approval of this appeal is made by majority vote of the quorum in the negative, in response to the question "*Is the motion to be considered?*"

Article 13. – Nominations of Applicants and Elections

13.1 Any interested member may run for a position on the PWSA Executive Council on the following premises:

a) **Interested Applicants** must be undergraduate students of York University;

b) **Interested Applicants** cannot apply for the *Inventio* Editor-in-Chief which is an appointed position

c) **Interested Applicants** applying for the President and Vice President positions must meet the following criteria:
   i. Be currently enrolled as a Professional Writing/English and Professional Writing major
   ii. Be entering into the following academic year as an upper year (3rd/4th year) student

d) **Interested Applicants** applying for the Symposium Director position must meet the following criteria:
   i. Be currently enrolled as a Professional Writing/English and Professional Writing major
   ii. Be entering into the following academic year as an upper year (3rd/4th year) student

e) **Interested Applicants** applying for the Second Year Representative must meet the following criteria:
   i. Be currently enrolled as a Professional Writing/English and Professional Writing major
   ii. Be entering their second year

13.2 Elections for the Executive Council will be held annually mid-March and end in mid-May.

13.3 The procedure for nominations and elections are as follows:

a) Approximately two months before the end of the election, an election committee (President and Chief Returning Officer) will inform the membership of nomination and election dates and procedures.

b) Approximately two months before the end of the election the PR Director will promote the election on all Social Media platforms.

c) To apply for an executive council position, a member must submit an application form, containing at least two (2) signatures from the PWSA's faculty advisors and executive council members.

d) To apply **as a council assistant**, a member must submit an application form.

e) The Chief Returning Officer (CRO—Former President), along with the President is responsible for certifying nominees, certifying results, and collecting votes on CRO or President personal Google Forms, which will then be uploaded to the PWSA drive **after** elections are over to the **Elections Folder**.

f) The campaign budget of the prospective Executive Committee members will not exceed $50.00.

13.4 In the event that a Primary Executive Council position remains unfilled or becomes unoccupied after the annual election has been held for the following positions:

a) President
b) Vice-President
c) Chief Financial Officer
d) Administrative Assistant
    i. The vacancy of the position must be brought to the attention of the Executive Council by the President.
    ii. Qualified general members may apply for the position.
    iii. A secondary election process may commence 10 days after the date the position was announced as vacant by the CRO.
    iv. Interviews are to be conducted by the President and CRO.
    v. The selection of a candidate is to be made by the President and CRO.

13.5 Secondary Executive Positions will be determined based on the following criteria for the following positions:

a) *Inventio* Assistant Editor-in-Chief
b) Public Relations Director
c) Symposium Director
d) Web Director
e) Events Director
f) Podcast Director
g) Second Year Representative
    i. Any interested member may apply for a Directorial position
    ii. Interested members can submit their application for any directorial position
    iii. Current directors may reapply for their directorial positions
    iv. The President and CRO will interview prospective applicants and make a selection based on the interviews
    v. If the current Director in a role is graduating or leaving the University, they can join the interview process or be consulted with.
    vi. If they are reapplying, they are not to have access to any members' applications. The duty to manage and keep the records confidential falls on the President and/or CRO.

13.6 Should a labour disruption make it unreasonably difficult to hold the annual election in the aforementioned manner, the Executive Council has the authority to determine how to alter the nomination and election process to suit the best interests of the general membership.

a) A labour disruption shall not be considered acceptable grounds for delaying an election past July 31 of each year.

Article 14. – Voting Procedures

14.1 All members in good standing of the PWSA are entitled to vote in general elections.

14.2 The primary and secondary executive council positions will be elected by majority vote of the general membership or interviewed and appointed by the President and CRO. The *Inventio* Editor-in-Chief position is the ONLY appointed secondary executive position.

14.3 Voting will be done through a secret ballot that is supervised by a CRO (Chief Returning Officer) who is unbiased and approved by the club board.

14.4 In order to vote, voters must be on the PWSA membership list.

14.5 The results of the election, and the people chosen for the Primary and Secondary Executive roles, will be emailed to all members on the day following the general election.

a) The results will include who received what percentage of the votes, but the names of the voters will remain anonymous.

14.6 In the event of a tie the Election Committee will immediately inform the current Executive Committee as well as the membership of the situation and set a date, not to exceed fourteen (14) days from the date of the general election, for a run-off election.

14.7 The Primary and Secondary members who were elected will officially be onboarded over the summer, but their main duties will not officially begin until the beginning of the fall semester.

Article 15. – Constitutional Amendments

15.1 Amendments to this Constitution and its by-laws must be passed by two-thirds majority vote of the Executive Council at an Executive Council meeting. The President will then notify all general members of the amendments. Any objection to the proposed amendment by a general member within seven (7) days of the announcement will require that the amendment be voted on at a General Meeting before it is passed.

15.2 A minimum vote of twenty-five (25) percent of the general membership in favour of the amendment(s) is required for the proposed amendment(s) to pass.

15.3 All amendments must include the following:

a) The current provision; and

b) The reason(s) for the amendment.

15.4 Rebranding of the **Association and *Inventio*** must be passed by two-thirds majority vote of the general members. The President will then notify all general members of the amendments.

a) Any objection to the proposed amendment by a general member within seven (7) days of the announcement will require that the amendment be voted on at a General Meeting before it is passed.
b) Rebranding includes:
    i. Logos
    ii. Brand colours
    iii. Taglines
c) Rebranding can only be brought forth once every five (5) years.

i. The last approved rebranding of the Association and *Inventio* was April 2023

Article 16. – Conflicts of Interest

16.1 Any General Member of the PWSA or member of the Executive Council will be considered guilty of conflict of interest if, either for themself or some other person(s), attempts to promote a private or personal interest which results or appears to result in the following:

a) An interference with the objective exercise of their duties in the PWSA;

b) A gain or an advantage by virtue of their position in the PWSA;

16.2 Applicants for Primary executive positions for the PWSA cannot run or hold any other executive position in any academic or other clubs at York University.

16.3 Should a conflict of interest arise, the guilty party shall be dismissed from their duties regarding the Professional Writing Students' Association at York University.

16.4 Executive Council members and Council Assistants cannot participate as panelists in the PWSA's Annual Undergraduate Symposium. The Executive Council members can be a part of the Symposium organizing team. Executive Council members and Council Assistants can be published in *Inventio*.

16.5 The Association's President, Vice-President, and *Inventio*'s Editor-in-Chief (EiC) cannot be published with *Inventio*. The Assistant Editor-in-Chief of *Inventio* cannot be published in *Inventio* but can participate in the Association's Annual Undergraduate Symposium.

Article 17. – Rights and Privileges

17.1 Any member of the PWSA may enjoy the rights and privileges of membership in the PWSA, so long as they follow the Student Code of Conduct outlined in Article 27.

Article 18. – Duties of the Executive Council

18.1 All Executive Council members are responsible for the following shared duties unless otherwise excused by the President:

a) Attend and facilitate all PWSA academic and/or social events, as well as participate in the setup and cleanup process before and after the event.

b) Participate in tabling and fundraising as scheduled by the President, Chief Financial Officer, Event Director, or Public Relations Director.

c) Attend and participate at all Executive Council and General Meetings.

18.2 Executive Committee positions and duties are as follows:

a) President

i. Presides over all executive and general meetings.
ii. Ratify the Association with YFS forms, SCLD on YU Connect
iii. Is the official spokesperson of the Executive team and Association as a whole.
iv. Is responsible for the effective operation of the Association and ensuring all Executive members fulfil their duties and abide by the Constitution.
v. Must dedicate at min 3-4 hours a week to the Association and its growth
vi. Is responsible for the allocation of additional duties.
vii. Is responsible for organizing and preparing the agenda for meetings; to include issues raised by members in said agenda for the next meeting.
viii. Shall have the authority to start partnerships with other clubs/organizations internal or external to York University with no need of a vote, but with prior announcement at an executive meeting.
ix. Has the authority to set up services offered by the Association on behalf of the Association.
x. Update and monitor Discord Onboarding & Rules and Regulations page, and channels.
xi. To support all Executive Council members in their tasks.
xii. To delegate tasks and distribute the workload of the Executive and General Council.
xiii. To meet with the Professional Writing program coordinator, Master of Founder's College, and Office of the Dean when needed; the President must act on decisions set by the rest of the Executive team.
xiv. To be a signing officer of the Association at York.
xv. To have signing authority on the club bank account.
xvi. Shall have full administrative access to all accounts.
xvii. Will delegate duties of positions not filled to executive members.

xviii. Shall attend executive meetings. A cancellation notice is required and must be sent via email or Discord to the Vice President 48-hours in advance.

b) Vice President

i. Shall act as President when the President is unavailable and perform all duties that the President cannot perform due to circumstances not within their power
ii. Shall assist the President in the SCLD and YFS ratification processes.
iii. Shall be one of the signing authorities in the absence of a CFO.
iv. Shall work with the CFO to apply for funding and conduct fundraising activities.
v. Shall fulfill Symposium duties as assigned.
vi. Shall take Executive Council meeting minutes in the absence of the Administrative Assistant.
vii. Shall assist with duties of other Executive Council members.
viii. Shall lead the Executive Council transition process.
ix. Shall participate in growing the PWSA community on Discord and other channels.
x. Shall attend executive meetings. Cancellation notice is required and must be sent via email or Discord to the President 48-hours in advance.

c) Chief Finance Officer

i. Oversee and administer all bank accounts of the PWSA.
ii. Is one of the two signing authorities on the PWSA account along with the President or Vice President.
iii. Shall meet with the Executive team to approve of any expenses for the events and activities which he/she is responsible for.
iv. Is responsible for preparing monthly statements of expenses and revenues to be available to all Executives and to be filed in the archive.
v. Is responsible for creating, maintaining and updating the budget.
vi. Must prepare an annual budget due the last week of May and to provide monthly updates and reports. If any drastic changes occur mid-year, a new budget will be required.
vii. To be a signing officer of the PWSA of York.
viii. To follow up on all outstanding financial transactions.
ix. To apply for funding from all possible outlets and to follow up on submitted applications.
x. Shall attend executive meetings. Cancellation notice is required and must be sent via email or Discord to the President 48-hours in advance.

d) Administrative Assistant

i. Shall attend executive meetings and take down minutes to be distributed to the other executives and kept in archive.
ii. Shall assemble a list of the executives' contact information that will be distributed as necessary.
iii. Shall negotiate and book appropriate meeting times (based on the collected Executive team's timetable and available venues)
iv. Shall update and organize the PWSA archive of documents, including meeting minutes, event proposals, and all things sent to them to keep for the PWSA archive.
v. Follow up with Executive Members on updates regarding progress on assigned tasks post meetings.
vi. Shall attend executive meetings. A cancellation notice is required and must be sent via email or Discord to the President 48 hours in advance.

e) Duties of the Secondary Executives

i. Shall be a specialist in the assigned area, and focus their knowledge on developing their specialized area within the PWSA.
ii. Shall cooperate with the other members of the executive team as required to ensure the successful operation of the PWSA.
iii. Shall promote the PWSA as well as help plan events for the Association.
iv. Is allowed to appoint an assistant(s) who is not a member of the Executive Body, but is a general member of the PWSA who will help in their duties.
v. Shall attend Executive meetings and planning of events and consult on financial matters.
vi. Shall assist in developing and preparing special projects and events discussed within the Executive Body.
vii. Must consult with the President when pursuing a new project within their specialized field.
viii. First/Second Year Representatives will represent first and second year students to the Executive Council and represent the Executive Council outside of meetings. They will also assist in promoting the PWSA in association with other Executive members.
ix. Shall attend all executive meetings. Cancellation notice is required and must be sent via email or Discord to the President 48-hours in advance.

f) Chief Returning Officer (CRO)

i. The Chief Returning Officer (CRO—Former President), along with the President is responsible for certifying applicants, certifying results and collecting votes on CRO or President personal Google Forms, which will then be uploaded to the PWSA drive **after** elections are over to the **"Elections" Folder**.

Article 19. – Failure to Uphold Duties

a) If an Executive Council member fails to fulfill their specific duties or fails to attend an event without sufficient notice, they may be subjected to the removal or impeachment processes as outlined in Articles 21.

b) If an Executive Council member fails to attend either two (2) consecutive meetings; or three (3) meetings in total throughout the year without sufficient notice submitted to the president, they may be subjected to the removal or impeachment processes as outlined in Articles 21.

Article 20. – Allegations of Wrongdoing and Disciplinary Action

20.1 All allegations of wrongdoing must be brought to the attention of the Hearing Committee in writing via email.

20.2 The Hearing Committee will consist of the President, Vice President and the CRO. In case of allegations of wrongdoing against the President and/or Vice President, the Hearing Committee will consist of the Editor-in-Chief of *Inventio*, CRO, and Administrative Assistant.

20.3 Any member of the PWSA Executive Committee may be subjected to disciplinary action, censure, suspension or impeachment if they violate the Constitution of the PWSA or act in any way that is deemed violent, racist, sexist, and/or prejudicial to the orderly operation of the PWSA.

a) Allegations must be submitted in writing to either the President and/or Vice President's York email, or the Editor-in-Chief's email when applicable.

b) Allegations must be submitted no more than seven days after the incident.

c) Allegations will be responded to by 72 hours after submission.

d) A meeting will be scheduled and documented between the Hearing Committee and the accused to investigate the allegation.

e) The accused will have the opportunity to defend themselves in the Hearing Committee meeting, which will be held no later than 21 days after the allegation submission.

f) Any decisions will be made through a majority vote.

g) In the event of a yes vote, the Hearing Committee shall determine method of discipline:
    i. Censure
        - Discord restrictions
        - Removal of YU Connect access
        - Removal of email privileges
    ii. Suspension
        - Discord restrictions
        - Removal of YU Connect access
        - Removal of email privileges
        - Barred from events and use of office space
        - Loss of voting privileges
    iii. Impeachment
        - Removal from the PWSA, which includes removal from the PWSA website and all other digital records and barred from claiming the PWSA on CV

Article 21. – Impeachment

21.1 Any member of the Association's Executive Committee may be impeached if they violate the Constitution of the PWSA or act in any way that is deemed prejudicial to the orderly operation of the PWSA. This would include speaking on behalf of the Association and its membership without prior authorization from the President of the PWSA. Impeachment procedures are as follows:

a) A motion for impeachment may be made by any member of the PWSA.

b) If the motion is seconded by an Executive Council member, the impeachment process begins.

c) The charge against the Executive member being removed is recorded into the minutes.

d) The accused member is allowed to make a statement on their behalf.

e) There is a discussion of the statement of the accused.

f) If the vote passes by simple majority, the accused member is impeached

g) Actions of Impeachment

    i. Removal from the Executive Council, which includes removal from the PWSA website and Discord, and barred from claiming the PWSA on CV

Article 23. – Removal and Reinstatement

21.2 Any member of the PWSA Executive Council may be removed if they violate the Constitution of the PWSA by acting in any way deemed prejudicial to the orderly operation of the PWSA. This would include speaking on behalf of the Association and its membership without prior authorization from the President of the PWSA. Removal procedures are as follows:

a) A motion for removal may be made by any member of the PWSA;

b) If the motion is seconded by an Executive Council member, the removal process begins;

c) The motion and charge against the Executive member being removed is recorded into the minutes;

d) The accused member is allowed to make a statement on their behalf;

e) There is a discussion of the statement of the accused;

f) If the vote passes by simple majority, the accused member is removed and dismissed;

g) The dismissed member has the right to appeal their removal within seven days of the proceedings, in writing, to the Executive Council of the PWSA;

h) The appeal of the dismissed will be addressed in the Executive Council meeting following the appeal; and

i) A motion may be made for reinstatement requiring a majority vote for reinstatement.

Article 24. – Complaints Process

24.1 All complaints must be brought to the attention of the President and/or Vice President in writing via personal email. Allegations of wrongdoing against the President and/or Vice President must be brought to the attention of the Editor-in-Chief of *Inventio*.

a) The Hearing Committee is committed to being open, accessible and democratic as it is defined in the Regulation Regarding Student Organizations Schedule
b) A written response to the complainant(s) within 72 hours of receiving the written complaint that provides a timeline regarding how the complaint will be investigated and how any resulting decision will be made no later than 21 days after the complaint has been received

c) Steps to investigate complaint:
    i. The Complaint will be outlined and sent to the individual(s) to defend themselves in writing.
    ii. Regardless of a defense statement, a formal meeting will be scheduled between the Hearing Committee and the accused.
    iii. The Hearing Committee will deliberate on the investigation.
    iv. Once the Hearing Committee has determined its decision and any resulting action on behalf of the member(s) of the organization or the organization itself, the decision must be provided in writing to the complainant(s) and available upon request for members of the organization or the university designate.
    v. The Hearing Committee will not include any individuals named in the complaint proceedings

Article 25. – Confidentiality

25.1 All Executive Council members are subject to a confidentiality agreement and a work order agreement to ensure that the PWSA is run fairly.

25.2 All matters that may be deemed detrimental to the privacy of PWSA members and the PWSA Executive Council are subjected to confidentiality.

25.3 Matters stamped confidential are approved by the Executive Council of the PWSA.

Article 26. – Residual Powers

26.1 Notwithstanding anything in this Constitution, any and all powers not detailed in the aforementioned Constitution reside in the decision of the office of the Executive Council.

Article 27. – Code of Conduct

27.1 Membership in the PWSA may be suspended by the Executive Council if the member in any way violates the rules of conduct as outlined in the PWSA Constitution.

27.2 Membership in the PWSA is subject to termination if the member's conduct is deemed, in any way, to be prejudicial to the efficient and orderly operation of the PWSA.

27.3 Membership in the PWSA is subject to termination if the member's conduct

is deemed to be against the YFS Code of Student Rights and Responsibilities.

27.4 Membership in the PWSA is subject to termination if the member's conduct is deemed to be against the York University Student Code of Rights and Responsibilities.

27.5 Membership in the PWSA is subject to termination if the member's conduct is hateful and/or discriminatory to another based on their race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, gender identity, gender expression, age, class, marital status, family status or disability.

27.6 All members are responsible for familiarizing themselves with the activities of the PWSA.